

Project # 97-N11

Demo. Proj. for the Protection and Enhancement of Delta In-Channel Islands
Association of Bay Area Governments (ABAG)

Budget year: 1998
Statement Quarter: 2

Total Estimated Cost of Phase I: \$306,570
Funding from Federal Bay-Delta Accou 270,270
Funding provided by ABAG/DC1 36,300 *41,550*

Phase I schedule 1 year
Projected Phase II schedule 1 year
Total Project Estimated Completion Date: 2 years

		PHASE I (Quarterly Budget)			PHASE I (FY '98 Budget)			PHASE I (Three Year Budget)		
		Budget	Accrued Expenditures	Variance **	Budget	Accrued Expenditures	Remaining Balance **	Budget	Accrued Expenditures	Balance to Complete **
Task 1: Organizational		\$5,852	\$5,852	\$0	\$28,800	\$5,852	\$22,948	\$28,800	\$5,852	\$22,948
Schedule: FY '98 through FY '99										
Percent Work Complete for Task 1:										
1a	Hire Project Coordinator				1,800		1,800	1,800		1,800
1b	Competitive Bid Process for Design Engineers				3,000		3,000	3,000		3,000
1c	Administrative/Technical Support for Work Group	5,852	5,852	0	21,000	5,852	15,148	21,000	5,852	15,148
1d	Competitive Bid for Construction Engineers				3,000		3,000	3,000		3,000
Task 2: Environmental Review/Permitting								\$110,096		\$110,096
Schedule: FY '98 through FY '99										
Percent Work Complete for Task 2:										
2a	Administration and Tech.							13,096		13,096
2b	Agency Staff							18,000		18,000
2c	Permit Monitoring and Fees (task order being developed)							79,000		79,000
Task 3: Design								\$131,374		\$131,374
Schedule: FY '98 through FY '99										
Percent Work Complete for Task 3:										
3a	Additional Data: Islands Design/Specs. Bio. Plan							131,374		131,374
Phase I Total:		\$5,852	\$5,852	\$0	\$28,800	\$5,852	\$22,948	\$270,270	\$5,852	\$264,418

We budget to the Sub-task level only if they are active during the Quarter in question. If a subtask is complete, the subtask cost rolls-up into the Task level.

** Please explain significant variance.

** Explanation of Variance in Budget :

1 INTERAGENCY AGREEMENT NOT SIGNED

2

E-031151

QUARTERLY PROGRAMMATIC REPORT

Program Manager: Spencer Shepherd Phone 415-778-0999 x 24
 Project Manager: Marcia Brockbank Phone 510-622-2325
 CALFED Project #: 97-N11
 Quarter Ending: December 31, 1998

Deliverables

	Name of Deliverable	Due Date	% of Work Complete	Date Deliverable Complete
Task 1. Organizational				
	Subtask a. Hiring project coordinator			
	1. Draft interagency agreement	07-01-98	85 %	
	2. Final interagency agreement	08-01-98	0 %	
	Subtask b. Competitive bids for design engineers			
	1. Distribute RFQ	08-01-98	100 %	08/17/98
	2. Interview/selection	09-30-98	100 %	09/29/98
	3. Draft contract	09-30-98	50 %	
	4. Final contract	10-31-98		
	Subtask c. Admin and Tech support			
	1. Workgroup info	ongoing	50 %	12/31/98
	2. Quarterly reports	ongoing	50 %	01/10/99
	3. Final report	08-30-99		
	4. CALFED meetings	ongoing		
	Subtask d. Competitive bid for Construction engineers			
	1. Draft RFQ			
	2. Final RFQ	06-30-99		
Task 2. Environmental Review/Permitting				
	Subtask a. Admin and tech support			
	1. ACOE permits	06-30-99	40 %	
	Subtask b. Funding assistance for agency staff	This task is being reassigned to consultant see attached letter dated 01/04/99.		
	1. Draft interagency agreement			
	2. Final interagency Agreement			
	Subtask c. Monitoring and application for permits - this subtask is to be negotiated			
Task 3. Design				
	Subtask a. Develop engineering design and specs for all islands - this task is to be negotiated			
	Subtask b. Develop EMP for each island - this task is to be negotiated			

NARRATIVE

1. Description of activities performed during the quarter, by task.
2. Problems and delays encountered by task.
3. Other issues or comments.
4. Please identify your projected expenses for each of the next three months in the following quarter to assist in the timing of State bond sales which fund this project.

Month 1 \$ 12,000 Month 2 \$ 35,000 Month 3 \$ 50,000 Total for quarter \$ 97,000

Task 1. Organizational

Subtask a. Hiring Project Coordinator: Kent Nelson, DWR has been hired as the DCI coordinator and has been performing his assigned tasks.

1. Draft Interagency Agreement: The Agreement has been drafted, reviewed by DWR's Legal and Budget Offices, and forwarded to Accounts Receivable. From there the contract goes to ABAG for signature and NFWF for approval. We expect to have a signed contract by the end of January. The agreement has been delayed at DWR for administrative reasons.

2. Final Interagency Agreement: If ABAG is agreeable to the Draft Agreement, then they will sign it and if NFWF approves, then DWR will sign, and the contract will be final.

Subtask b. Competitive Bids for Design Engineers - (Documents attached)

1. Draft Contract: ABAG and the selected contractor are in the process of negotiating a contract for services. The draft contract will be submitted to NFWF for its review. We expect a completed contract by the end of January.

2. Final Contract: Target date for completion is January 31.

Subtask c. Administrative and Technical Support

1. Workgroup Information: The DCI workgroup met October 14 and December 9, 1998 to discuss progress of the project and the 1999 Category III application. (Meeting materials and sign-in sheets attached)

- Mr. Nelson, Ms. Aramburu and Ms. Brockbank prepared a press release for the *Stockton Record* describing the purpose and objectives of the project.

- Comments from DCI members on the public outreach strategy have been forwarded to Mr. Morat.

- Mr. Nelson has been working with the contractor to prepare a conceptual monitoring plan for submission to CALFED by January 31.

2. Quarterly Report: Completed and mailed January 7.

3. Final Report: N/A

4. CALFED Meetings: N/A

Subtask d. Competitive Bid for Construction Engineers - N/A

Task 2. Environmental Review/Permitting

Subtask a. Administrative and Technical Support (Documents attached)

1. ACOE Permits: The DCI Demonstration Project 404/10 application was prepared by the Project Coordinator and submitted by Dept. of Fish and Game to ACOE July 17, 1998. Section 7 consultation is ongoing. The project received approval from the U.S. Fish and Wildlife Service. We are waiting for consultation results from NMFS. The contractor will use their comments to finalize project design and monitoring. The contractor is

proceeding with additional environmental documentation in anticipation of a signed contract later this month.

Subtask b. Funding Assistance for Agency Staff

Pending approval from NFWF, we expect to include all work associated with the permitting process in the selected contractor's contract.

Subtask c. Monitoring and Application for Permits

- Mr. Nelson is working with the selected contractor on these tasks in anticipation of the signed contract.

Task 3. Design

Subtask a. Develop Engineering Design and Specs for all Islands

- This task is to be negotiated as soon as the Design Engineer contract has been signed.

Subtask b. Develop Environmental Monitoring Plan for all Islands

- This task is to be negotiated as soon as the Design Engineer contract has been signed.

In-Kind Services Provided by DCI Members

1. Competitive Bid Process for Design Engineer

- Brockbank worked with ABAG/Design Engineer to develop draft contract

- 1 member: 8 hrs @ \$60/hr = \$480

2. Administrative and Technical Support

- DCI members developed/distributed (mailing list 150) meeting agendas, materials and summaries (2 meetings)

- 2-3 members: 32 hrs @ \$60/hr = \$1920

- Morat compiled comments on public outreach strategy for demonstration project

- 1 member: 4 hrs @ \$60/hr = \$240

- DCI members reviewed meeting materials and attended 2 meetings

- 15-20 members: 150 hrs @ \$60/hr = \$9000

- Brockbank and Littrell and other DFG staff worked to develop interagency agreement until they determined that the contractor could do the permitting process work more effectively

- 3 members: 20 hrs @ \$60/hr = \$1200

- Brockbank assisted with preparing quarterly report and getting NFWF approval on revision to contract for permitting process tasks

- 1 member: 16 hrs @ \$60/hr = \$960

- Aramburu and Brockbank assist in writing, reviewing, distributing press release for *Stockton Record*

- 2 members: 8 hrs @ \$60/hr = \$480

No NFWF funds will be used to reimburse the in-kind services described above. The products and tasks required numerous phone calls, e-mails, consultation, discussion, writing, and accounting. Costs for printing, postage, phones, computers, overhead are in addition to the in-kind services reported, approximately \$3000 for the quarter.

Estimated In-Kind Hours Provided by DCI Workgroup Members

October 1 - December 31: 238 hrs @ \$60/hr = \$14,280 + \$3000 = \$17,280

(\$3000 is overhead costs provided by ABAG and SF Bay RWQCB)